



NOTICE OF COUNCIL MEETING

You are hereby summoned to a meeting of the EPPING FOREST DISTRICT COUNCIL to be held in the COUNCIL CHAMBER - CIVIC OFFICES at 7.00 pm on Thursday, 26 May 2022 for the purpose of transacting the business set out in the agenda.

A handwritten signature in blue ink, appearing to read 'G Blakemore'.

Georgina Blakemore
Chief Executive

Democratic Services
Officer:

Gary Woodhall / Jackie Leither Tel: (01992) 564243
Email: democraticservices@eppingforestdc.gov.uk

WEBCASTING/FILMING NOTICE

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The meeting may also be otherwise filmed by third parties with the Chairman's permission.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.

Therefore by entering the Chamber and using the lower public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for web casting and/or training purposes. If members of the public do not wish to have their image captured they should sit in the upper council chamber public gallery area or otherwise indicate to the Chairman before the start of the meeting.

If you have any queries regarding this, please contact the Public Relations Manager on 01992 564039.

BUSINESS

1. WEBCASTING INTRODUCTION

This meeting is to be webcast. Members are reminded of the need to activate their microphones before speaking. The Democratic and Electoral Services Team Manager will read the following announcement:

“The chairman would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

If you are seated in the lower public seating area it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.

This may infringe your human and data protection rights and if you wish to avoid this you should move to the upper public gallery.”

2. DISTRICT COUNCIL ELECTIONS - 6 MAY 2022

The Chairman to welcome the following newly elected* and re-elected members of the Council following the elections held on 5 May 2022.

Councillor	Ward
Elizabeth Gabbett*	Buckhurst Hill East
Smruti Patel*	Buckhurst Hill West
Darshan Sunger	Chigwell Village
Basil Vaz	Chipping Ongar, Greensted ad Marden Ash
Janet Whitehouse	Epping Hemnall
Leslie Burrows	Epping Lindsey and Thornwood Common
Alan Lion	Grange Hill
Ian Allgood*	Loughton Alderton
Christopher Pond	Loughton Broadway
Louise Mead	Loughton Fairmead
Roger Baldwin	Loughton Forest
Stephen Murray	Loughton Roding
Robert Jennings	Loughton St John's
Howard Kauffman	Loughton St Mary's
Ronda Pugsley*	Lower Nazeing
Peter Bolton	North Weald Bassett
Clive Amos	Theydon Bois
David Stocker	Waltham Abbey Honey Lane
Shane Yerrell	Waltham Abbey Paternoster
Jodie Lucas	Waltham Abbey North East

The Chairman will present the declaration of acceptance of office certificates to the newly elected members.

3. ELECTION OF CHAIRMAN

To elect a Chairman of the Council for the municipal year 2022/23.

The new Chairman will then make a declaration of acceptance of office.

4. APPOINTMENT OF VICE-CHAIRMAN

To appoint a member to be Vice-Chairman of the Council for the municipal year 2022/23. Nominations received will be reported at the meeting.

The new Vice-Chairman will then make a declaration of acceptance of office.

5. APOLOGIES FOR ABSENCE

To be announced at the meeting.

6. DECLARATIONS OF INTEREST

To declare interests in any item on the agenda.

7. MINUTES (Pages 7 - 44)

To approve as a correct record and sign the minutes of the meetings held on 24 February 2022 and 5 April 2022 (attached).

8. ANNOUNCEMENTS**(a) Chairman's Announcements****(b) Members not seeking Re-election or not Re-elected**

The Council noted that Joanne Share-Bernia, Buckhurst Hill West, David Dorrell, Waltham Abbey Paternoster, Steven Neville, Buckhurst Hill East, Ann Mitchell, Waltham Abbey North East and Yolanda Knight Lower Nazeing had not sought re-election on 5 May 2022; and

Sue Jones, Theydon Bois was not re-elected on 5 May 2022.

Members who achieve a certain period of service are asked to attend the meeting to receive a Long Service Award in recognition of their service to the Council.

Ann Mitchell, who represented Waltham Abbey North East for 11 years, Sue Jones who represented Theydon Bois for 12 years and Yolanda Knight who represented Lower Nazeing for 12 years are each entitled to receive a bronze long service award.

9. REPORT OF THE APPOINTMENT PANEL

Leader of Council will present the report (to follow) regarding:

- (a) Notice of Constitution of Political Groups, Group Leaders and Deputies;
- (b) Appointments made by the Leader to the Cabinet, Cabinet Committees and Outside Organisations carrying out Executive Functions;
- (c) Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (Non-Executive Bodies);
- (d) Appointments to Outside Organisations carrying out Council, regulatory or non-Cabinet Functions.

The Council will need to vote on (c) and (d) where the number of nominations exceed the number of places available.

10. SCHEME OF DELEGATIONS

The Constitution requires that the scheme of delegation should be agreed at the Annual meeting (report to follow).

11. COUNCIL MEETING DATES FOR 2022/23

Recommendation:

That during 2022/23 ordinary meetings of Council are to be held on the following dates:

28 July 2022;
11 October 2022;
13 December 2022;
28 February 2023;
04 April 2023; and
25 May 2023 (Annual Meeting).

At its meeting on 24 February 2022, the Council adopted the calendar of meetings for the period from May 2022 to May 2023 which included ordinary meetings of the Council for the year.

It is a requirement of the Constitution that a programme of ordinary meetings of the Council be approved at the annual meeting of the Council. The dates set out above are those adopted on 24 February 2022.

12. CONSTITUTION WORKING GROUP REPORT (Pages 45 - 50)

(Chairman of the Constitution Working Group) To receive a report from the Chairman of the Constitution Working Group recommending that Terms and Conditions are incorporated into Article 10 of the Constitution regarding the Joint Meeting of Development Management Chairmen and Vice-Chairmen as detailed in the report.

13. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers: Article 17 of the Constitution (Access to Information) define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.